

## DATA PRIVACY NOTICE (Point of Contact and Family Members)

Cameron & Cooper Limited is the data controller. Our contact details are:

Cameron & Cooper Limited  
191-193 High Street  
Hampton Hill  
Hampton  
TW12 1NL

For queries related to this notice please contact: [staff@thebeechhousesurrey.co.uk](mailto:staff@thebeechhousesurrey.co.uk)

As the point of contact, parent, guardian or family member of one of our young people, Cameron & Cooper Limited process your name, contact details, DBS ID, medical, social media information and the nature of your relationship to the young person.

Our legal basis for holding and processing this information is our legitimate interest to provide care for our young people and to meet our legal obligations with regard to specialist residential care and education.

We may also need to share some of the above categories of personal information with other parties, such as professional bodies associated to the young people in our care and who we work with. Usually, information will be anonymised, but this may not always be possible.

The recipient of the information will be bound by confidentiality obligations. We may also be required to share some personal information with our regulators or as required to comply with the law.

As required by the law and statutory guidance with regard Health and Social Care Act 2008 and Children's Home Regulations 2015 we may retain records for up to 75 years to meet our obligations

You have the qualified right to request, access to your data, rectification or erasure of the data, restriction of processing or to object to the processing.

You also have a right to lodge a complaint with a Supervisory Authority, for example the [Information Commissioner's Office](http://ec.europa.eu/newsroom/article29/item-detail.cfm?item_id=612080) or [http://ec.europa.eu/newsroom/article29/item-detail.cfm?item\\_id=612080](http://ec.europa.eu/newsroom/article29/item-detail.cfm?item_id=612080)

Our Data Protection Officer can be contacted at [dpo@theprivacyworx.com](mailto:dpo@theprivacyworx.com)